

COMMISSION'S WORK PROGRAMME AND CABINET FORWARD PLAN

Officer contact: Catherine Whitehead (Head of Democratic, Legal & Policy Services)
DDI: 01494 421980

Email: catherine.whitehead@wycombe.gov.uk

What is the Commission being asked to do?

The Commission is asked to

- (i) note this update on the Work Programme as a whole;
- (ii) identify any topics from the Cabinet Forward Plan that require review by the Commission at a future meeting, ahead of any item scheduled for consideration by Cabinet; and
- (iii) note the current position with regard to the Task and Finish Groups.

Task and Finish Groups

The Commission is permitted (under the Constitution) to establish four Task and Finish Groups at any one time (not including joint Task and Finish Groups).

The current position regarding the established Task and Finish Groups is as follows:

• Local Plan Task and Finish Group

An update report is included in the agenda for the meeting on 13 September 2017.

• Budget Task & Finish Group

The Budget Task and Finish Group will hold its first meeting on 6 September 2017. The Group will feed into and make recommendations to Cabinet on 13 November 2017 on the Budget Preparation for the following Financial Year.

• Remaking of the River Wye Task and Finish Group

The Remaking of the River Wye Task and Finish Group will hold its first meeting on 11 September 2017.

The Task and Finish Group is scheduled produce its final report and recommendations to the meeting of the Commission on 10 January 2018.

Proposing new Review Topics

If at any time Commission Members wish to suggest further topics for the Commission's consideration then please complete and return the new Work Programme Suggestion Form (**Appendix A**) to the Democratic Services section for consideration at a future meeting of the Commission.

No suggestions have previously been received for consideration at this meeting.

Scrutiny Work Programme

For items coming to meetings of the Commission that are not the subject of a Task and Finish Group, please see the table in **Appendix B**, the current active Task and Finish Groups are also featured in this document in the Gantt chart at the end.

Cabinet Forward Plan

The Commission is also asked to consider the Cabinet Forward Plan published June 2017 (**Appendix C**). The purpose of submitting the Forward Plan to the Commission; is so that Members can review forthcoming items and highlight any reports that the Commission would like to consider ahead of Cabinet consideration.